

# SECURITY REQUIREMENTS

(Completion by typewriter preferred)

(AR380-AFR 205-32, OPNAVINST 5510.1R)

(Privacy Act Information on Reverse)

## SECTION I - TO BE COMPLETED BY INDIVIDUAL

YOU WILL REQUIRE A FINAL TOP SECRET CLEARANCE WITH SCI ACCESS WHILE AT USAWC.

THIS ACCESS REQUIRES A FAVORABLY ADJUDICATED SINGLE SCOPE BACKGROUND INVESTIGATION/SPECIAL BACKGROUND INVESTIGATION-PERIODIC REINVESTIGATION (SSBI/SBI-PR).

SPECIAL INSTRUCTIONS ARE ATTACHED, SPECIFYING THE METHOD FOR REQUIRED DOCUMENTATION AND NOTIFICATION WHICH MUST BE FORWARDED TO USAWC.

COMPLETE SECTION I, AND INVESTIGATIVE FORMS IF APPLICABLE, AND FORWARD IMMEDIATELY TO YOUR SECURITY OFFICER.

FULL NAME (Last, First, Middle)		GRADE	SERVICE	SSN	OFFICIAL MAILING ADDRESS
HEIGHT	WEIGHT	EYE COLOR	HAIR COLOR	SEX	
DATE OF BIRTH		PLACE OF BIRTH		AUTOVON	

## SECTION II - TO BE COMPLETED BY SECURITY OFFICER (See attached Special Instructions.)

1. Please insure that appropriate forms for an SSBI are initialed immediately if required.
2. IF INDIVIDUAL NEEDS SSBI: Complete Parts A, B, and C and send CBKS (AWC Security) Form 633 immediately with one copy of individual's DD Form 1879 (or equivalent) to Department of the Army, U.S. Army War College, Security, 122 Forbes Avenue, Carlisle, PA 17013-5219 (DSN 242-4440). SSBI packet must be forwarded to the Defense Security Service.
- IF INDIVIDUAL HAS A CURRENT TOP SECRET CLEARANCE AND SSBI/SBI: Complete Parts A and C and send CBKS (AWC Security) Form 633 immediately to above cited USAWC address.

PART A (COMPLETION REQUIRED ON EACH INDIVIDUAL TO VALIDATE SECURITY CLEARANCE)	LOCAL RECORDS CHECKED	DATE CHECKED
I CERTIFY THAT LOCAL RECORDS HAVE BEEN COMPLETED ON INDIVIDUAL IDENTIFIED IN SECTION I ON SPECIFIED DATES WITHIN THE LAST SIXTY DAYS, AND ANY UNFAVORABLE	Personnel Records	
	Military Police	
	Security Files	
	Medical Records (Mil only)	
TYPED NAME, GRADE & SIGNATURE OF SECURITY OFFICIAL	DATE	OFFICIAL ADDRESS & PHONE (AUTOVON preferred)

### PART B (COMPLETE ONLY WHEN NEW SSBI REQUIRED)

Investigative forms for Single Scope Background Investigation forwarded to DSS \_\_\_\_\_ on \_\_\_\_\_  
(agency) (date)

☐ DD form 1879 or equivalent and SF86 attached (one copy each).

### PART C - CURRENT DATA FROM INDIVIDUAL'S SECURITY CLEARANCE CERTIFICATE (completion required on each

Security Clearance	Data Investigation Completed	Type Investigation Conducted	Investigation Conducted By	Date Clearance Granted	Granted By

## SECTION III - REMARKS (See Section II, Part A above.)

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**  
**(5 U.S.C. 552a)**

**TITLE OF FORM** -- Security Requirements

**PRESCRIBING DIRECTIVE** -- AR 604-5; 604-15

**1. AUTHORITY**

Executive Order 10450, 11652

**2. PRINCIPAL PURPOSE(S)**

The completed form and requested enclosures serve as a verification of security clearance and investigations, in order to permit disclosure of classified defense information contained in the curriculum of the U.S. Army War College (USAWC).

**3. ROUTINE USES**

Used to verify eligibility to receive classified defense information; and as a supporting record for issue of a USAWC security badge, for annotation of DA Form 873 (Certificate of Clearance and/or Security Determination); for preparation of notification of security clearance to USAWC activities, and for transmittal of personal and clearance/investigatory data in classified visit requests.

**4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION**

Disclosure is mandatory. Failure to provide information will result in individual being barred from attendance at classified USAWC instruction and consequent failure to complete course.

Privacy Act Statement --- 26 Sep 75